_____

Name: _____ **Date:** _____

Title: _____

Email Address: _____ **Tel #:**_____

Effective Date of Change: _____ **USNHID#:** _____

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2. ☐ Reviewed PCI DSS ast https://www.pcisecuritystandards.org
3. ☐ Reviewed Best Practice Guide
4. ☐ Background check has been completed
5. ☐ Obtained access to Banner Finance if applicable
6. ☐ Completed payment card processing training as provided by vendor
7. ☐ Obtained access to vendor reporting system (if checked, the user will need to completed training to use USNH Merchant Bank Credit card Portal offered by the bank.)

Signature: _____ **Title:** _____

Printed Name: _____ **Date:** _____

Merchant Name: _____ **Merchant Number:** _____